#### **BICYCLE AND PEDESTRIAN COMMITTEE**

No less than 6 shall be city residents.

3 YEAR TERM

MEMBER	ADDRESS	PHONE#	APPT.DATE	EXPIRATION	TERM#
Pamela Stone			10/23/18 Reappointed 082520	8/26/2023	2
Tom Russo			8/26/2014 Reappointed 082520	8/26/2023	3
David Gregory			10/27/20	8/26/2023	1
Vacant			4/24/18	8/26/2022	1
Michael D. Snow			7/24/18	8/26/2022	3
Fleet Odom			7/24/18	8/26/2022	3
Mike Maddry			10/27/20	8/26/2021	1
Vacant			10/08/19	8/26/2021	1
Becky Billingsley			7/24/18	8/26/2021	2

NOTE: City Residents are highlighted in blue.

There are currently two vacant seats. On file are the resumes of Angel Cruz (City Resident), Pierre Kieffer (City Resident), David Wehrle (Non-Resident), Missy DiMauro (City Resident), Fabian Boyzo (Non-Resident), Shawn Watson (Non-Resident), Katie Wunder (City Resident), and Steven Jordan (Non-Resident). One seat will expire on August 26, 2022 and the other on August 26, 2021.

From:

Angel Cruz <

Sent:

Wednesday, April 14, 2021 9:29 AM

To:

Jennifer Adkins

Subject:

[External] Volunteer for Human Rights Commission

Attachments:

Angel-Cruz.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening unsolicited attachments or clicking links. Please forward suspicious mail to spam@cityofmyrtlebeach.com for review.

Dear Ms. Adkins,

-----

I am interested in volunteering for the Human Rights Commission or the Bicycle and Pedestrain Committee. My resume is also included.

My cell phone contact number is

Home address:

blob:https://my.indeed.com/83e3fe27-7754-4c1a-8bbc-00f0abcc5362

### **Angel Cruz**

#### **Armed Security**

Myrtle Beach, SC 29577

#readytowork

Authorized to work in the US for any employer

#### Work Experience

#### **Armed School Security Officer**

Allied Universal Security Services, Systems and Solutions - Myrtle Beach, SC August 2020 to December 2020

Perform security patrols.

Enforces access control procedures.

Protects students, teachers, and staff from active shooters.

Write reports on accidents, incidents, suspicious activities.

Other security-related situations.

#### **Delivery Driver**

Bottini Fuel - Wappingers Falls, NY October 2019 to May 2020

Delivering heating oil and Propane to homes, construction sites and businesses. Collect cash on COD orders .Conduct pre-trip and post trip inspections on truck and inform maintenance personnel of services needed.

#### **Explosive Detection Canine Handler**

MSA Security - New York, NY january 2019 to October 2019

Partnering with a trained Explosive Detection Canine to conduct searches in /at assigned client sites, including corporate buildings, loading docks, delivery vehicles, open areas and other situations needed.

Assist and liaise effectively with the client's security manager, law enforcement and security personnel and local partners or their representatives.

Be available for incident and emergency response duty, standby, and client demonstrations.

#### **Bus Operator**

MTA-NYCT - New York, NY June 2011 to January 2019

Bus Operator assigned to specific buses (48 Feet, 60 feet, and 63 feet long ) and routes to Safely drive customers to and from their destinations.

Conduct pre-trip and post-trip inspections on buses and inform maintenance personnel via OVCR card(Operators' Vehicle Condition Report) of needed services.

#### **Armed Security Specialist**

Omega Protection Services - New York, NY May 2005 to June 2011

Provide protection for Corporate Officers and visiting dignitaries.

Conduct surveillance, apprehend shoplifters

Conduct vulnerability and risk assessment surveys

Conduct safety inspections, communicate and correct hazards

#### **Detective Investigator**

New York City Police Department - New York, NY January 1985 to January 2005

Investigate crimes and apprehend suspects
Interviews and Interrogations
Collected evidence; New York State Supreme Court testimonies
Organized Crime Control Bureau - Narcotics Division
Dignitary and Witness Protection details

#### **Military Policeman**

U.S. Army Reserve - Jamaica, NY February 1990 to February 1993

Ordered to Active Duty, Operation Desert Shield/Storm -Gulf War, Protective -Security Assignments Honorable Discharge

#### Education

#### **College Courses-NYPD-SUNY in Criminal Justice**

Middletown, NY

#### Skills

- Law Enforcement
- Military Experience
- Explosive Detection k9 Handler (1 year)
- Speak Spanish Fluently (10+ years)
- · Physical Surveillance
- Armed Security (10+ years)
- Bus Operator (8 years)
- Customer Service (10+ years)
- CCTV

#### Military Service

**Branch: United States Army Reserve** 

Service Country: United States

Rank: E4

#### Certifications and Licenses

#### **NRA-Range Safety Officer**

July 2019 to July 2021

Range Safety Officer is responsible for organizing, conducting, and supervising safe shooting activities and range operations at specific ranges.

#### **SC Concealed Weapons Permit**

December 2020 to December 2025

#### **SC CDL B Driver License**

August 2020 to August 2028

#### Additional Information

- TWIC Card- Expires DEC 06, 2023
- US DOT Medical Certificate- Expires JULY 16, 2022

•

From:

PeteK

Sent:

Thursday, March 11, 2021 11:35 AM

To:

Jennifer Adkins

Subject:

[External]FW: Volunteer - Boards, Commissions, and Committees

CAUTION: This email originated from outside your organization. Exercise caution when opening unsolicited attachments or clicking links. Please forward suspicious mail to spam@cityofmyrtlebeach.com for review.

Dear jadkins -

I am quite interested in serving on the Myrtle Beach Bicycle and Pedestrian Committee, or the Planning Commission, with the objective of helping transform Myrtle Beach into a bike friendly city.

I have been a resident of Myrtle Beach for six months and have experienced local biking conditions from the superb new Carolina Bays Parkway Trail, to the harrowing conditions of River Oaks Drive and US 501 and points in between. I have ideas, limited only, perhaps, by the availability of funds. I'd like to put them to work for the City.

I have over 20 years experience organizing and leading bicycling groups as a member and officer of biking / sports clubs. My emphasis has been on the development of group bicycling safety programs and training. I have been party to the evolution of an extensive intercity bike system in Sacramento, CA which has become a jewel of the city. I am well in tune with conditions which promote safe bicycling on roads, streets, and trails and those which do not. I have scars to prove it.

I was the owner of Applied Ergonomics, a successful office design and furnishing business in Sacramento CA servicing Federal Agencies in the central valley of California for 20 years. I closed the business to devote my efforts to serious bicycling and winter sports.

I served in the US Army for 21 years in positions of progressive responsibility encompassing Airborne Operations, Special Forces ("green beret"), Logistics Management, and Comptroller - Resources Management, retiring as a Lieutenant Colonel.

I look forward to your response. Thank you for your consideration.

Pete
PIERRE V KIEFFER

Myrtle Beach, SC 29572

From:

David Wehrle

Sent:

Wednesday, March 10, 2021 6:11 PM

To:

Jennifer Adkins

Subject:

[External]Bicycle & Pedestrian Advisory Committee

Attachments:

DAVID WEHRLE.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening unsolicited attachments or clicking links. Please forward suspicious mail to spam@cityofmyrtlebeach.com for review.

Greetings, Ms. Adkins:

I have been following with keen interest the work of the Bicycle and Pedestrian Advisory Committee. Committee member, Matt O'Toole, and Planner, Kelly Mezzapelle, suggested that I forward you my resume and this letter expressing interest in appointment to the committee.

I am a lifetime cyclist working in the cycling tourism industry. I have benefitted from the many advances in bicycle and pedestrian planning and infrastructure that have occurred in my lifetime, and I have been the victim of accidents that could have been avoided by better safety infrastructure. I was once struck by a car resulting in two broken vertebrae. Currently, I ride my bicycle in various states around the country for my work with Ends Cycling, and I ride about 200 miles per week in and around Myrtle Beach when I am home.

I would be honored to serve on the Bicycle and Pedestrian Advisory Committee if appointed.

Best regards, Dave



Dave Wehrle
Outreach Tour Coordinator







Ends Cycling is proud to be a ministry of New International. We give people who want to change the world opportunities to use cycling to bring the hope of the Gospel to global youth through multi-day, Christ-centered, bicycling tours. Pray Pedal Repeat ®

# davidwehrle

# PROFESSIONAL PROFILE

I live to share the good news of Jesus Christ. I am passionate about the Bible, preaching, teaching, worship, mission, and cycling. I love people; all kinds of people. I love God's amazing creation. I have a broad background that includes serious experience in the marketplace, in student work, in overseas mission, in church planting and established churches, and in multi-staff and solo-pastor settings. My education has focused on Russian, music, missiology/anthropology, Bible, theology, leadership, and preaching. I also have workplace-acquired and proven skills in IT, web, and worship technology. I have helped launch new parachurch ministries in the Soviet Union and Russia, plant new churches in North Carolina, and turn around churches in New Jersey.

## KEY SKILLS

Preaching

Teaching

Leadership Development

Small Groups

Missions and Evangelism

Family and Marriage

Student Ministry

Music

Technology

# WORK EXPERIENCE

#### **OUTREACH TOUR COORDINATOR**

Ends of the Earth Cycling / Ft. Myers, FL / 2020 - present

An active bicycling community impacting youth globally, Ends Cycling gives people who want to change the world opportunities to use cycling to bring the hope of the gospel to global youth through multi-day, Christ-centered bicycling tours.

#### SENIOR PASTOR

Leonia United Methodist Church / Leonia, NJ / 2011 – 2019

Leonia Church is a multi-staff, turn-around church located in a multiethnic/white-minority suburb of the Greater NYC metropolitan area. Produced new professions of faith each year.

- Grew worship attendance and number of worship opportunities.
- Led the church from endowment-dependence to fully-funded ministry and fully-paid apportionments.
- Started new, creative ministry including a youth center that serves over 100 middle-school students each Friday.
- Created web, social media, and live-streaming presence.

#### CIRCUIT ELDER

Greater New Jersey Annual Conference / New Jersey / 2015 – 2018

Three Circuit Elders assist each District Superintendent in the Annual Conference in addition to serving their pastoral appointment.

- Coached/mentored six to ten pastors.
- Organized and led multiple PaCE groups (small groups for professional development of pastors).
- Presided at Charge/Church Conferences.
- Managed ¶213 studies, mergers, and closures of multiple churches.
- Provided content and instruction at district training events.

# davidwehrle

# **EDUCATION**

Certified Coach Training INTERNATIONAL COACHING FEDERATION 2016

Postgraduate Studies /
Leadership and
Preaching
ASBURY THEOLOGICAL
SEMINARY
Wilmore, KY
2007 – 2008

MDiv / Missions Track GORDON CONWELL THEOLOGICAL SEMINARY South Hamilton, MA 1996 – 2002

> BA / Biblical Literature TAYLOR UNIVERSITY Upland, IN 1989 – 1993

Certificate in Russian Language and Culture NIKOLAEV STATE PEDAGOGICAL INSTITUTE Mykolaiv, Ukraine, USSR 1991 – 1992

# WORK EXPERIENCE CONT.

#### **NEW CHURCH START PASTOR**

TRINITY United Methodist Church / Cleveland Twp, NC / 2008 – 2011

TRINITY was a "parachute-drop" church plant in the North Carolina Annual Conference that launched in 2009.

- Recruited church planting team and raised financial and prayer support for launch.
- Created simple discipleship process focused on effective outreach into the community, a small group system, culturally relevant worship, and children's and youth programs.
- Preached relevant Biblically-based sermons weekly.
- Led all aspects of worship including music.
- Established and coached leadership team and hired staff.

#### **BEESON PASTOR**

#### Asbury Theological Seminary / Wilmore, KY / 2007 – 2008

Selected by Asbury Theological Seminary and appointed by bishop to participate in the in-resident program of the Beeson International Center for Biblical Preaching and Church Leadership.

- Completed all DMin coursework.
- Participated in multiple professional development conferences.
- Preached throughout Romania.
- Investigated, first-hand, ministry models in Houston, Romania and Korea.

#### **PASTOR**

# First United Methodist Church / Mount Ephraim, NJ / 2002 – 2007

First Church was a solo-pastor, turn-around church in the suburbs of Camden/Philadelphia.

- Started a new, contemporary worship service that doubled church worship attendance.
- Moved the church from endowment-dependence to fully-funded ministry and fully-paid apportionments.
- Implemented effective single-board church leadership.

#### CONTRACTOR/CONSULTANT

Software Partner/32, Inc. / Topsfield, MA / 2001 - 2010

CUSTOMER SERVICE DEPARTMENT MANAGER Software Partner/32, Inc. / Topsfield, MA / 1996 – 2001

# davidwehrle

# Denominational Leadership

Wesleyan Covenant
Association
Greater NJ Chapter Vice President

Circuit Elder

District Board of Church Location and Building Secretary, Registrar

Conference Council on Youth Ministries

Media Team
Annual Conference, IGNITE Youth
Conference

Candidate/Clergy Mentor

Strategic Planning Team
Palisades District

Conference Task Force on District Boards of Church Location and Building

Worship Leader
Conference and District Events

# WORK EXPERIENCE CONT.

IFES-LINK STAFF / MISSIONARY InterVarsity Christian Fellowship / Tyumen, Russia / 1994 – 1996

DIRECTOR OF CHRISTIAN ED. AND YOUTH MINISTRY Spotsylvania Presbyterian Church / Spotsylvania, VA / 1993 – 1994

IFES-LINK ASSOCIATE STAFF / MISSIONARY InterVarsity Christian Fellowship / Mykolaiv, Ukraine, USSR / 1991 – 1992

## COMMUNITY LEADERSHIP

Secretary / Board of Trustees / CUMAC (cumac.org)

Basketball Coach / Leonia Recreation Department

Sergeant at Arms / Cleveland School Rotary

Board Member / Cleveland Chamber of Commerce

Founder / Mount Ephraim Clergy Association

Member / Leonia Interfaith Clergy Association

Sponsor/Mentor / Bergen Tech HS Senior Year Internships

# REFERENCES

SALLY SHELP Dir. of Adult Discipleship Sunrise UM Church Holly Springs, NC JIN OH
Pastor
Olivet UM Church
Pittsgrove Twp, NJ

WAYNE PLUMSTEAD
D.S., Retired
Greater NJ Conference
Neptune, NJ

From:

Missy Di Mauro

Sent:

Monday, March 1, 2021 11:22 AM

To:

Jennifer Adkins

Subject:

[External]Bicycle and pedestrian committee

Attachments:

bike committee.docx

CAUTION: This email originated from outside your organization. Exercise caution when opening unsolicited attachments or clicking links. Please forward suspicious mail to spam@cityofmyrtlebeach.com for review.

Attached please find my letter of intent for a seat on this committee.

Thank you, Missy DiMauro Good Morning. My name is Margaret "Missy" DiMauro and I am interested in filling one of the vacancies on the City of Myrtle Beach's Bicycle and Pedestrian Committee. I have lived in the area since 2007 and recently relocated to the Old Pine Lakes area of Myrtle Beach. A few of the main reasons for moving was for area's ease of bikeability and proximity to the beach. My husband and I are avid cyclists. We enjoy the convenience of biking from our house to have dinner at Market Common as well as simply exploring the city. We have biked hundreds of miles around town while taking part in lighting up our bikes with Christmas lights and caroling to participating in the Special Olympics' Polar Bear Plunge near Lake Arrowhead Road and points everywhere in between. Countless hours in a labor of love have been spent bringing the Andre S. Pope MTB Skills Park to fruition.

We like to take part in small amounts of bike tourism. We have travelled around many places on and with our bicycles; St Petersburg, FL, St Augustine, FL, Tybee Island, GA, Jekyll Island, GA to name a few. It's always fun to see what steps tourist towns take to make their towns more biker friendly. Visitors and locals alike discover hidden gems and create wonderful memories on the off beaten paths around towns and bike tourism continues to grow in the process.

Over the years, my time spent volunteering has varied from Parish Council at our parish in NJ to homeroom mother and PTO chair (St. Andrew Catholic School, Carolina Forest High School, Myrtle Beach High School). I've volunteered at the MB Pelicans' baseball stadium from 2011-2017 and rose to a supervisor position overseeing other volunteers in the 3<sup>rd</sup> Base Grille. I was past Financial Secretary and active member of Blue Star Mothers of Coastal Carolina.

My husband and I have been married for 29 years and have raised two children. Our son is active duty United States Coast Guard stationed in NJ and our daughter is a senior studying at Anderson University. I have been a substitute teacher for Horry County Schools since 2018.

Thank you for your consideration for placing me in one of the seats on this committee. I feel I can be an asset to any entity interested in putting both bicycle and pedestrian safety and tourism into discussion. You can find me actively bicycling around town and I'm consciously aware of surroundings and can easily be taking note of things where attention might be needed.

Respectfully submitted,

Margaret "Missy" DiMauro

Myrtle Beach, SC 29577

From:

Fabian Boyzo

Sent:

Monday, March 1, 2021 9:48 AM

To:

Jennifer Adkins

Subject:

[External]Bicycle and Pedestrian

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Hi Jennifer,

My name is Fabian Boyzo, and I'm interested in filling one of the vacant spots in the bike and pedestrian committee. I have been involved with the local bicycle community since 2016. I have been riding bikes since 2012. My journey started in Chicago, IL and I have a lot of experience riding in cities with really awesome bicycle infrastructure and I feel I can contribute to the City of Myrtle Beach. I currently work at Pee Dee Bicycle Company as a Service Advisor. I'm also the Team Director for local NICA youth team Horry County Composite. I would love to help our community out in any way possible. Hope to hear back from you soon.

Thank you and have a great day!

-Fabian Boyzo

From:

Shawn Watson

Sent:

Thursday, February 18, 2021 1:15 PM

To:

Jennifer Adkins

Subject:

[External]committee seat

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I am not sure if the seat is still available but if so, I would like to be considered.

As far as a resumé I don't think that me owning a roofing company that worked in 7 states and specialized in historic restoration is valid. I sold it and retired once I found out that I had cancer.

What is important is that I have been actively cycling in the area for almost 4 years now. I started after my remission from Stage 4 Lymphoma.

I removed quite a few tabs from lights for the city (ask Kelly Mezzapelle). I am also an Ambassador to several cycling brands and the <u>itcouldbeme.org</u> group that promotes bike safety world-wide.

My cycling raises funds for children's cancer research. I have had 2 car contact incidents on Ocean Blvd. and serval near misses in Market Common so I know and understand the need for safety.

I feel that my goal of helping others to be healthy, safe, and fundraising could benefit the committee. My brands may even want to help. One of my brands, Road Runner ID, would even be willing to give a discount for their products to locals.

Thank you for your consideration and let me know if more information is needed. I am retired, live in Market Common, and am available except for the grandkid's bus stop duty..

Shawn Watson

World's Okayest Cyclist™ Stage 4 Lymphoma Survivor & Charity Cyclist

Helping others with every mile.™





**EX DURIS GLORIA** (Glory through suffering)

Schedule call: https://calendly.com/worlds-okayest-cyclist

#### Websites:

https://for-info-click.link/charities-brands-me www.ride-solo.cc www.cancer-life.org

Rapha Cycling Club: Member #39335 Instagram: @worlds okayest cyclist Strava: World's Okayest Cyclist RCC

#### **Brand Ambassador:**

atlasGo Muscle Feast Wheel Science HRV4 Training It Could Be Me

Great Cycle Challenge Champion for Children's Cancer Research Fund

Important Disclaimer: By sending/receiving an email to/from my address you are agreeing that:

- 1. The contents of this email and any attachments are confidential.
- 2. They are intended for the named recipient(s) only. If you have received this email by mistake, please notify the sender immediately and do not disclose the contents to anyone or make copies thereof.
- 3. I am, by definition, "the intended recipient".
- 4. I may interpret the contents as representing the views of your company or organization.
- 5. Whilst it is highly likely that I will instantly and permanently delete your message and all of its attachments, I may decide to keep it for eternity at my discretion.
- 6. All information in the email is mine to make such financial profit, political mileage or humor as I see fit.

7. You understand and accept that I do not need any advice from you or your IT department about the nature of email communication.

Listen to advice and accept instruction, that you may gain wisdom in the future. Proverbs 19:20

Smile - you made it to the bottom of my email! It's going to be a great day.\*



There is life after cancer



Ride Solo Cycling Club™

From:

Katie Wunder

Sent:

Friday, March 19, 2021 5:06 PM

To:

Jennifer Adkins

Subject:

[External]Board & Comittee Positions

Attachments:

KatieWunder.2021.Resume.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening unsolicited attachments or clicking links. Please forward suspicious mail to spam@cityofmyrtlebeach.com for review.

Dear City Clerk,

I saw the city is looking for someone to join the Bicycle and Pedestrian Committee as well as the Chapin Memorial Library Board. I was hoping you could help me with some additional information to see if I'd be qualified for either or both of these opportunities.

I grew up locally and recently moved back to the beach -- I'd like to get more involved in our local community again. My resume is attached, but I'd like to write a brief cover letter for each position -- I was just hoping for a little more info first!

Thank you,

Katie

Katie Wunder

### **Katie Wunder**

#### **SUMMARY**

Versatile product manager with 5+ years of expertise in creating client-centric, digital products for B2B and B2C clients. Experienced with technical and non-technical language, capable of interfacing with stakeholders of all levels. Emotionally intelligent with strong interpersonal skills. Strategic thinker favoring results-driven decision making and a collaborative approach to team management. Highly self-directed.

#### **EXPERIENCE**

#### FMG SUITE || Remote || Nov 2020 - Current

Product Manager – FMG Suite is the leeading website and marketing platform for financial advisors and insurance agents. Directing product strategy for two digital products and all professional service offerings across multiple internal departments supported by an agile development environment.

#### TWENTY OVER TEN || Remote || Apr 2020 - Nov 2020

Product Lead, Success Manager – Twenty Over Ten offers compliant websites and inbound marketing platforms for financial advisors. Provided product management, sales and marketing direction, and internal messaging for the Lead product offering. Owned customer attrition and built a service-based product offering for Lead Pilot.

#### TOPANGA PARTNERS | Pittsburgh, PA | Oct 2015 - Mar 2020

Senior Associate — Topanga Partners is is a private equity firm that invests in early stage companies primarily in the life sciences and technology sectors. Provided product management, project management, and operations support to executive teams across portfolio companies. Worked with portfolio companies include:

#### **HOMEPEAK - POSTAMO** | | | Jun 2018 - Mar 2020

Product Manager, Customer Success Manager — Postamo is a social advertising SaaS platform in the real estate space. Oversaw product roadmap and advised the c-suite team on business and product strategy. Managed QA and customer success teams. Managed weekly Agile sprints and ensured company-wide branding consistency. Key accomplishments:

- Redesigned and rolled out new 3-tiered Software-as-a-Service (SaaS) product offering
- Hired, trained, and managed local and remote OA and Customer Success teams

#### COSMITTO | Pittsburgh, PA | Oct 2017 - Jul 2018

Director of Operations & Business Development — Cosmitto is a digital marketing agency specializing in digital advertising, email marketing, social media management, search engine optimization, and content strategy. Overhauled operations and managed company through a successful buyout. Implemented timekeeping program to track billable client hours and utilized employee bandwidth insights to sustain new business. Key accomplishments:

- Brought in \$18k in new business in Q1&2
- Achieved profitability by reducing operational cost by \$270k annually

#### NESTIGATOR | Los Angeles, CA - Remote | Sep 2016 - Aug 2017

Customer Success Lead & Marketing Lead — Nestigator is a real-estate matching engine for home-search. Managed customer service for a network of 150,000 real estate agents and escalated technical issues to the development team. Key accomplishments:

- Established internal CPC and CTR metrics for advertising product offering
- Executed 150 marketing campaigns for 50 premium clients with \$20k budget

#### AYO & ALRTR | Los Angeles, CA - Remote | Jun 2016 - Oct 2016

Product Manager – AYO & ALRTR are iOS, video platforms. Managed the pivot of a video platform to a new SaaS business model. Wireframed a Minimum Viable Product (MVP) for validation and cost cutting. Designed and rolled out MVP to production within budget and 90-day window.

#### HEALTH ETOOLS | Lancaster, PA - Remote | Aug 2018 - Apr 2019

CRM Consultant – Health eTools is an electronic health records system for school nurse. Restructured CRM to interface with the product's database to support patient care for 800+ Pennsylvania schools and school nurses. Part of the leadership team that implemented company-wide HIPAA compliance and internal response time tracking.

#### ANGEL BUSINESS ADVISORS | Pittsburgh, PA | Oct 2015 - Aug 2016

Analyst – Angel Business Advisors provides services and personnel for acquiring and managing small and middle-market companies for private equity investors. Performed research, analysis, and due diligence for the successful acquisition of a contract manufacturing company for \$38.5m.

#### AAA CAROLINAS | Myrtle Beach, SC | 2014 - 2015

Travel Agent, Travel Store Manager – Provided travel planning and industry booking to clients. Responsible for store's inventory management and product offerings.

#### PRASARATPRACHAKIT SCHOOL | Damnoen Saduak, Thailand | 2012 - 2013

English Teacher – Taught 600 twelve to eighteen year old students in three grades. Responsible for creating curriculum for students aspiring to work English-speaking jobs as a part of the Association of Southeast Asian Nations.

#### **EDUCATION**

CLEMSON UNIVERSITY, Clemson, SC | 2008 - 2012

B.A. English Literature; B.A. History

READING UNIVERSITY, Reading, England | Spring 2011

Study Abroad Program

#### **SKILLS**

Productivity Tools: Atlassian (JIRA & Confluence), ClickUp, PivotalTracker, & Trello

CS & CRM Software: Dynamic, Intercom, Salesforce, & ZenDesk Data Analytics: Google Analytics, Heap, Mixpanel, & Tableau

Languages: Spanish

UX & Design: Balsamiq, Sketch, & Zeplin

Marketing: AutoPilot, HubSpot, Mailchimp, & Unbounce Communication: GoToMeeting, Slack, UberConference, Zoom

Methodologies: Agile, Kanban, Scrum, & Waterfall

#### MISC

Bibliophagist & writer || nature and SUP lover || 2x speed listener of podcasts & audiobooks

#### Steven W. Jordan

#### **EDUCATION**

2001-2003: Horry Georgetown Technical College, Conway, SC. Multiple certificates in the computer field, Major Networking / Minor Web design. Attended classed at night to refresh and expand my current status. A+ certificate, summer 2001 Network + certificate, summer 2001

1991-1994: Horry Georgetown Technical College. Associate Degree: Computer Technology.

1987-1991: Conway High School, Conway, SC Graduated. I was a member of S.A.D.D. and Secretary Treasurer of FBLA. I was also presented with a certificate of honor for outstanding achievement in Occupational Safety.

#### **WORK EXPERIENCE**

2012-present: Ammons Properties – Manager – Supervise employees, organize corporate on all levels, payroll, HR, IT, AP and AR.

2004-2012: Full-time at Affordable Family Resort. Manager - Job requires; front desk, reservations, customer service, some light maintenance and computer support (keeping computers and software update and in good working condition).

2003-2004: Part-time at Lowe's in Surfside Beach as Plumbing Sales Associate. Duties included, stock, customer service, and assisting customers with special orders for custom products.

2001-2001: Part-time Pizza Delivery Pizza Hut.

1999-2000: Electronic Systems Services (ESS), Gaithersburg, MD. ESS is a point-of-sale company that installs, services and maintains restaurants computer systems nationwide. I traveled nation wide to install and service POS networks.

1995-1999: Computers and More, Inc. (Wedge Computer Systems), Myrtle Beach. I was responsible for building, repairing, and upgrading customers home and business computers. Other responsibilities included inventory, shipping and receiving and Returns.

1994-1995: Field Technician for Southern Software Specialists, Inc. of Surfside Beach. Troubleshooting, installing, upgrades, and repairs to personal and business computers.

1989 - 1991: Pizza Inn Conway. Cook, wait staff, dishwasher, & building maintenance.

1989 - 1989: McDonald's Conway - Line cook, to Front line, to Drive-thru cross trained in 3 months.

1986 & 1987: Summer work SeaMist Ice cream Parlor.

1985: summer work with Group 3 Construction cleaning condos for finish work.

2002: Started raising my children.

2008 to 2015: Boy Scouts of America Den Leader then Assistant Scout Master. Pack 850 and Troop 899 with my son.

2010: Family started working with JDRF and other fundraisers for Juvenile Diabetes after daughter was diagnosed with Type I.

2016: City Of Myrtle Beach Recreation Advisory Committee Member Steven Jordan (term expires 08-22-19)